### **MAYOR OF LONDON**

# LONDON REGENERATION FUND WORKSHOP

22 JANUARY 2016 LONDON'S LIVING ROOM

#### WELCOME

Congratulations! And welcome to London's Living Room for the London Regeneration Fund Workshop.

We were, once again, inundated with applications. And the standard was higher than ever. You should all feel very proud that your projects were chosen from such a strong field.

The London Regeneration Fund introduced 'places of work' as a theme alongside high streets - this reflects how important we think it is to create and secure space for London's new and existing economy. It's really great to see so many innovative places of work projects on the list; nurturing the city's incredible talent for creativity and entrepreneurship.

Also, for the first time, we accepted applications from non-borough organisations. So here today are workspace providers, housing associations, art centres and galleries, education and skills providers, community trusts, and boroughs, all doing great work in regeneration and place-shaping.

The hard, but exciting, work is still to come! The next step is to get grant agreements signed and planning underway. Today's session will explain the grant process and answer any questions you have. Make sure you grab a moment with someone from the Regeneration Team, during the break or at the end, and introduce yourself. They will be on hand to help throughout the year.

I hope you find today useful and are all as excited as we are to get started on your projects. Good luck!

Debbie Jackson Assistant Director, Regeneration

### THE LONDON REGENERATION FUND

The London Regeneration Fund is investing money and resources to breathe life into London's high streets and secure and create new places of work.

The fund builds on the Mayor's long-standing belief that London's high streets are great places to visit, live in and do business in - that has seen over £129m invested in 85 high street places since 2011 - and introduces a new focus on London's places of work: the

### **KEY FACTS**

- The GLA received 69 applications requesting a total of £58.6m.
- The Mayor revealed the 24 successful projects at the Building BloQs workshop in Edmonton (which offers shared facilities for makers and designers) on 21 January 2016.
- Successful applicants are hoping to deliver over 2.5hectare of improved public realm; more than 50 building front improvements; over 2,000 new jobs and; nearly 60,000m<sup>2</sup> of new commercial space.
- Over £30m match funding has been pledged.
- Innovative ideas include introducing contactless payments to a 700 year old street market in Romford, turning an old fire station into an art gallery in Camberwell, and refurbishing a Grade II listed railway station to include workspace and a community garden in North Woolwich.

- buildings, yards and estates where most of the capital's productive economic activity occurs.
- The London Enterprise Panel established the fund using £20m secured as part of its 'Growth Deal' from central government.
- The fund was open to applications from local councils, traders' associations, workspace providers and community groups until 2 October 2015.

#### WHAT ARE WE FUNDING?



- Project location, circle size indicates amount of funding
- Harrow and Wealdstone 1
- 2 **Richmond RACC**
- South Kilburn 3
- West Ealing 4
- 5 Uxbridge
- 6 Poplar
- Dalston 7
- 8 Meridian Water
- 9 **Romford Market Place**
- Blackhorse Lane 10
- **Barking Town Centre** 11
- North Woolwich 12

- London Riverside 13
- Royal Docks Silvertown 14
- Hackney Wick 15
- **Bow Packing Works** 16
- 17 Erith
- Anerley Town Hall 18
- Abbey Wood 19
- 20 Battersea
- Camberwell Old Fire Station 21
- Loughborough Junction 22
- 23 Beddington
- Elephant and Castle 24

### HARROW AND WEALDSTONE

This collection of projects is linked to the future relocation of Harrow Civic Centre to Wealdstone. The first will intensify workspace usage at Artisan Place by fitting out the old Winsor and Newton offices. The second is a new town square for Wealdstone, including shopfront improvements and a new market. The third project focuses on business survival and growth, including setting-up a town team.

Borough Recipient Award

### **RICHMOND RACC WORKSPACE**

This project will transform the rear annex of a 1970s Magistrates Court in the town centre, owned by Richmond Adult and Community College (RACC), in to workspace for small businesses, homeworkers, and start-ups. The main space will accommodate office activities and the ground floor carpark will be turned over to creative maker-space.

Borough Recipient Award

### SOUTH KILBURN ENTERPRISE HUB

Funding for the construction, establishment and long term management of an innovative enterprise hub aimed at serving both the local community and businesses. The hub will include a mix of creative workspaces, a business club, dedicated self-contained office operated by the South Kilburn Trust and community areas run by the South Kilburn Trust and the OK Club.

Borough Recipient Award

- Harrow Harrow
- £1,510,000

**Richmond upon Thames Richmond upon Thames** £331,500

- Brent
- Brent
- £1,800,000

### WEST EALING

This project will create an open workspace in West Ealing, on the two upper floors of St. James House, for start-up, micro and small businesses with a focus on those that provide social value. Support services will be established through University of West London, the BID, Catalyst Gateway and Hammersmith, Ealing and West London College. The project will also support the adoption of a borough-wide policy on workspace and explore provision of workspace in housing developments.

Borough	
Recipient	
Award	

Ealing Ealing £283,320

#### UXBRIDGE TOWN CENTRE

Hillingdon will make improvements and bring activity to the eastern end of the high street in Uxbridge to connect it to new housing and a theatre on a former RAF site. Proposals include new public realm, lighting, frontages and improvements to roundabout underpasses. Opportunities for temporary markets will also be explored.

Borough	Hillingdon
Recipient	Hillingdon
Award	£800,000

#### DALSTON WORKS

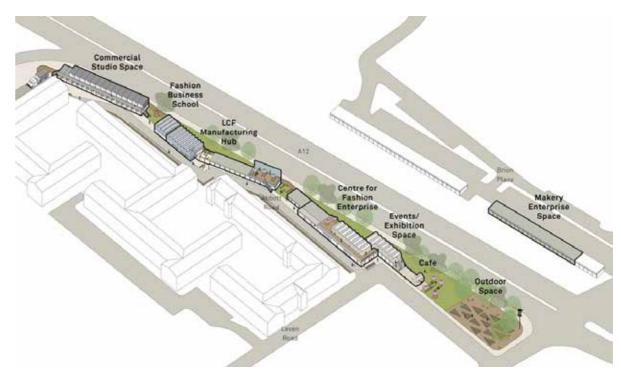
Dalston Works is a partnership between Bootstrap Company and Hackney Cooperative Developments CIC. The project will focus on Bunker House, a new build six storey development with two floors for anchor tenants, two for managed workspace and two for community projects and youth services.

Borough Recipient Award Hackney Bootstrap Company £1,024,950

#### POPLAR

Poplar HARCA, with the London College of Fashion/Centre for Fashion Enterprise, will create a new fashion-led workspace. 81 vacant garages will be converted into a workspace hub managed by the Trampery. The hub will comprise of; a garment manufacturing unit, incubation space for 70 fashion design and tech SMEs, affordable workspace, maker-space, event space, and 'Open Poplar' move-on space. The proposals will contribute to the Mayor's East London Fashion Cluster ambition, the local outreach of facilities at Olympicopolis and the employment strategy for the Poplar Riverside Housing Zone.

#### Borough Recipient Award



The planned transformation of the disused garages and land by the A12.

Tower Hamlets Poplar HARCA £1,779,250

#### MERIDIAN WATER WORKSPACE

This project will transform two industrial sheds (Warehouse 5 and 6), within the Meridian Water regeneration area, into open workshops for makers and artist studios with shared facilities and services including outreach and training. It will bring positive impacts to the local economy and surrounding community, intensify employment and transform perceptions of the area by working with specialist operators to create a regionally significant cluster of makers and creatives.

Borough	
Recipient	
Award	

Enfield Enfield £1,350,000



Warehouse 5 and 6 (right) on the Meridian Water site

#### ROMFORD MARKET PLACE

Established in 1247, Romford's historic market has seen a recent decline from 300 regular traders to less than 90. The project will revitalise Romford Market by attracting and establishing new retail and catering businesses, creating a much needed covered section, installing new stalls and catering facilities, and constructing a featured play and dwell space. Additionally funding will be used to introduce cashless transactions and digital marketing.

Borough Recipient Award

### **BLACKHORSE LANE**

A council-led proposal to develop the Blackhorse Lane Enterprise Zone which will perform an important role in reaching employment targets in the Housing Zone. The project will see three buildings on Blackhorse Lane refit for creative industry use: affordable studios, co-working space and a business resource centre, with improved street forecourt and frontage in Uplands House; shared workshop with private bench-space in Lockwood Unit 1; and private workshops, café and yardspace in Lockwood Unit 10.

Borough Recipient Award Havering Havering £1,000,000

Waltham Forest Waltham Forest £1,105,952

#### BARKING TOWN CENTRE

Barking and Dagenham will develop a Creative Industries Zone in Barking through the provision of space for artists. Works at Linton Road will deliver live/work units on a vacant site owned by the Council behind the Barking Enterprise Centre. Off-site construction, delivered within 16 months, will provide 12 two-bed apartments, at 65-80% of local market rent, prioritised for artists. LRF funding will fit-out the creative space on the ground floor, in partnership with Create.

Borough	
Recipient	
Award	

Barking and Dagenham Barking and Dagenham £250,000

#### NORTH WOOLWICH

This project will refurbish, reopen and reanimate the Grade II listed North Woolwich Old Station building and, with the support of Crossrail, develop adjacent land to create outdoor workspaces for creative enterprises alongside a new community garden. The building will be a new base for the social enterprise Open School East.

Borough	
Recipient	
Award	

Newham Create London £362,995

#### LONDON RIVERSIDE

CEME is a skills, innovation, research and business campus in the London Riverside Opportunity Area. The creation of a new Micro Business Accelerator will offer small units on affordable, flexible terms for Manufacturing, Engineering and Technology (MET) start-up and early stage businesses. The project will also provide business support via 'Oxford Innovation' as Growth Accelerator delivery partner.

Borough Recipient Award Havering CEME £270,000

#### **ROYAL DOCKS SILVERTOWN**

The project will create a local arts hub in the Carlsberg Tetley Building activating Victoria Dock and Thameside West areas with an array of cultural events. Creative professionals and new enterprises will be supported whilst also attracting new creative professionals and SMEs to the area. An area under the DLR will be developed into a pavilion with seating to create an outdoor area, with improved public realm forging connections to the adjacent and existing Waterfront Studios.

Borough	
Recipient	
Award	

#### HACKNEY WICK

Cell Studios, with support from LB Hackney and LLDC, will provide artists' studios in Hackney Wick through the conversion of the former Carless Institute. The project will create workspace in a currently vacant heritage building at low cost for five years specifically for artists relocating from their current premises nearby, where a developer has recently secured permission for a housing development.

Borough Recipient Award

#### **BOW PACKING WORKS**

The Bow Packing works site has been vacant for over 10 years -Mainyard Studios are now to refurbish the building for co-working space, artist studios, workshops, event space and a bar/restaurant.

Borough Recipient Award Newham The Mill Co. Project £459,145

Hackney Cell Project Space Ltd £75,000

Tower Hamlets Mainyard Studios Ltd £400,000

#### ERITH

This project supports concerted regeneration efforts in Erith and aims to set the tone for development quality in the area. It will provide a new mix of town centre uses, training and work opportunities and resolve some of the connectivity issues currently blighting the town. The project includes establishing a joint venture partnership to deliver mixed-use development in the town centre.

Borough	Bexley
Recipient	Bexley
Award	£1,961,600

#### ANERLEY TOWN HALL

The project will create workspace in the old Anerley Town Hall, operated by Crystal Palace Community Development Trust who are taking a 40 year lease from Bromley Council. The project will provide small business incubator space, alongside the existing business space provision in the building. The Trust are also entering into an agreement with a nursery provider to co-locate on the site.

Borough
Recipient
Award

Bromley Crystal Palace CDT £300,000

#### **ABBEY WOOD**

This project will help an emerging high street in Abbey Wood Thamesmead, a major strategic regeneration area with Crossrail and a Housing Zone. The project will create a high street incubator campus, using a series of modular units, and deliver complementary public realm improvements, planting and new green space near Coralline Walk.

Borough Recipient Award Greenwich, Bexley Peabody Trust £1,000,000

#### **BATTERSEA ARTS CENTRE**

This project will establish a new incubator hub for start-up and early-stage creative businesses within Battersea Arts Centre, a multi-purpose arts and theatre venue located in Clapham Junction. The hub will include an open studio for flexible working, a private office suite, flexible workshop, a social space and reception area, communal kitchenette and bathroom facilities, secure lockers, and bike parking. Each member will be required to offer two hours of their time and skills per month to other members and to participants of complementary initiatives.

Borough Recipient Award



The entrance of the Grade II\* listed building near Clapham Junction in Battersea.

Wandsworth Battersea Arts Centre £538,000

### CAMBERWELL OLD FIRE STATION

The project will refurbish Peckham Road Fire Station to bring the vacant building into public and community use by creating a new contemporary art centre and annexe to South London Galley's main base. South London Galley's archives will be made publicly accessible and a permanent gallery space on the ground floor, plus social and studio spaces on the upper floors, will be created.

Borough Recipient Award Southwark South London Gallery £600,000

#### LOUGHBOROUGH JUNCTION

This workspace project by Lambeth Council, in partnership with Network Rail and Meanwhile Space CIC, will create a new building on a borough-owned site including studio space, makerspace, coworking offices and shared workshops with specific food production, and horticultural research emphasis. Lambeth are also committed to running an "Arch Recycling" competition, for designs that can to be inserted into arches and bring them into use.

Borough	Lambeth
Recipient	Lambeth
Award	£1,644,388

#### **ELEPHANT AND CASTLE**

This project will provide affordable work space in five railway arches in the Elephant and Castle Opportunity Area. It will also provide light touch upgrades to the public space in front, a small café, and a programme of exhibitions and events focussed on supporting creative enterprise growth.

Borough Recipient Award Southwark Hotel Elephant Ltd £86,900

#### BEDDINGTON

This project aims to pilot a new approach to working with landowners and businesses on a range of interventions to reconfigure and unlock land for economic activity and intensify industrial areas. The proposal relates to three sites within the Beddington Strategic Industrial Land area and focuses on small, flexible units, as these are in demand and suit the size of the identified sites.

Borough Recipient Award



Initial concepts showing emerging opportunities in Beddington.

Sutton Sutton £447,000

#### NAME

Shehzad Ahmed Shamon Akhter Mark Allan Tom Ashby **Richard Barret** Sally Blomfield Tom Bridgman Hermione Brightwell Genny D' Souva **Georgina Davey** Matt Davies Jamie Dean Matthew Dibben Patrick Dubeck John Gazeley Lauren Gee Peter George Sean Gillen Dan Gregory **David Harley** Paul Harper Margot Heller Dan Hill Cathy Hirschmann **Debbie Jackson** Tina Jadav Joanne Jolley **Stephanie Joslin David Jubb** Levent Kerimol Matthew Kleebabeur David Knight Suzanne Lansley Holly Lewis Holly Mann Alex Marsh **Alison Mayer** Iona McArdle

#### ORGANISATION

London Borough of Harrow LB Barking and Dagenham London Borough of Brent

London Borough of Brent Sutton Borough Council London Borough of Lambeth Sutton Borough Council Greater London Authority South London Gallery London Borough of Enfield Greater London Authority London Borough of Brent Greater London Authority

LB Havering Council London Borough of Enfield London Borough of Richmond **Bexley Council** LB Barking and Dagenham **Greater London Authority** South London Gallery Peabody South London Gallery **Greater London Authority Greater London Authority** Create London **Greater London Authority** Battersea Arts Centre **Greater London Authority Greater London Authority** DK-CM LB Havering Council We Made That **Bexley Council Greater London Authority Greater London Authority** Waltham Forest

#### NAME

Kane Moore Sarah Moss Calum Murdoch Tim Rettler Carol Sam Adam Towle Lucy Webb Finn Williams Blossom Young

### ORGANISATION

Battersea Arts Centre LB Havering Council Ealing Council Greater London Authority Ealing Council Greater London Authority Peabody Greater London Authority Poplar Harca

#### WHAT NEXT?

The first thing we need to do is get projects in to grant. The rest of this booklet gives examples of some key sections of the grant agreements to be explained in more detail today.

The Team can also offer advice on project scoping, design, place-shaping, and procurement of skilled and creative consultants.

We'd like to be engaged in your projects and help to make them as great as possible. If you have any questions, the map on the following pages shows the person responsible for your area that you should get in touch with. Grab them this afternoon for a quick introduction.

Below are a few additional things you need to know about.

#### SPECIALIST ASSISTANCE TEAM

As part of the support available to all London Regeneration Fund winners the Greater London Authority has assembled a team of 47 consultants and 6 borough experts across 16 areas of expertise, to help the realisation

#### **OUTPUTS AND OUTCOMES**

As part of the application process, you will have chosen appropriate outputs and outcomes and quantified the level of impact your project will have. When writing the grant agreement you will have to further describe how your project achieves those outputs and outcomes chosen, explain

of projects. Availability is limited so you should discuss with your project lead as soon as possible.

The Specialist Assistance Team (SAT) Menu is available to take away today.

how you will evidence this and provide some baseline figures for measurement against. This information will form an important part of our evaluation and monitoring of the programme.

Further advice is available from the GLA Economics Team should you need it.

#### **DESIGN DIALOGUE**

With your project lead you will need to determine appropriate design dialogue arrangements.

Once agreed, each activity and milestone should be embedded

#### **EVALUATION**

You are required to evaluate your project at the end of the programme, to assess its impact and offer learning for future activity.

#### COMMUNICATIONS AND PRESS

To help us make the most of opportunities and to raise awareness of projects and investment there is a communications protocol that needs to be followed. This covers press release sign off, Mayoral and advisor visits, photographs,

in the project description and milestones of the grant agreement. Reviews and workshops should be coordinated so projects can progress and develop efficiently.

When writing the grant agreement you will be required to fill out an evaluation plan that describes how and when you will undertake various assessments.

and other promotional and communication materials.

We encourage you to sign up to the high street newsletter, follow us on Twitter and use the hashtag #highstreets.



# **GREATERLONDON**AUTHORITY

AGREEMENT FOR THE PROVISION OF FUNDING RELATING

то [ ]

between

The Greater London Authority

-and-

Г 1

## Schedule 1 **Project Description** 1 [Introduction] **Project objectives Activities Design dialogue arrangements** Delivery partners and GLA project leads to populate with a short paragraph describing agreed design dialogue arrangements for each project phase. Headings can be adjusted, added to or omitted as required. Refer to attached guidance note. 1. Project Scoping 2. Brief writing

- 3. Procurement
- 4. Design development
- 5. Development-to-delivery milestone
- 6. Delivery
- 7. Completion and evaluation
- 8. <u>Meetings and Reviews</u> The following generic examples should be adjusted to suit the project.

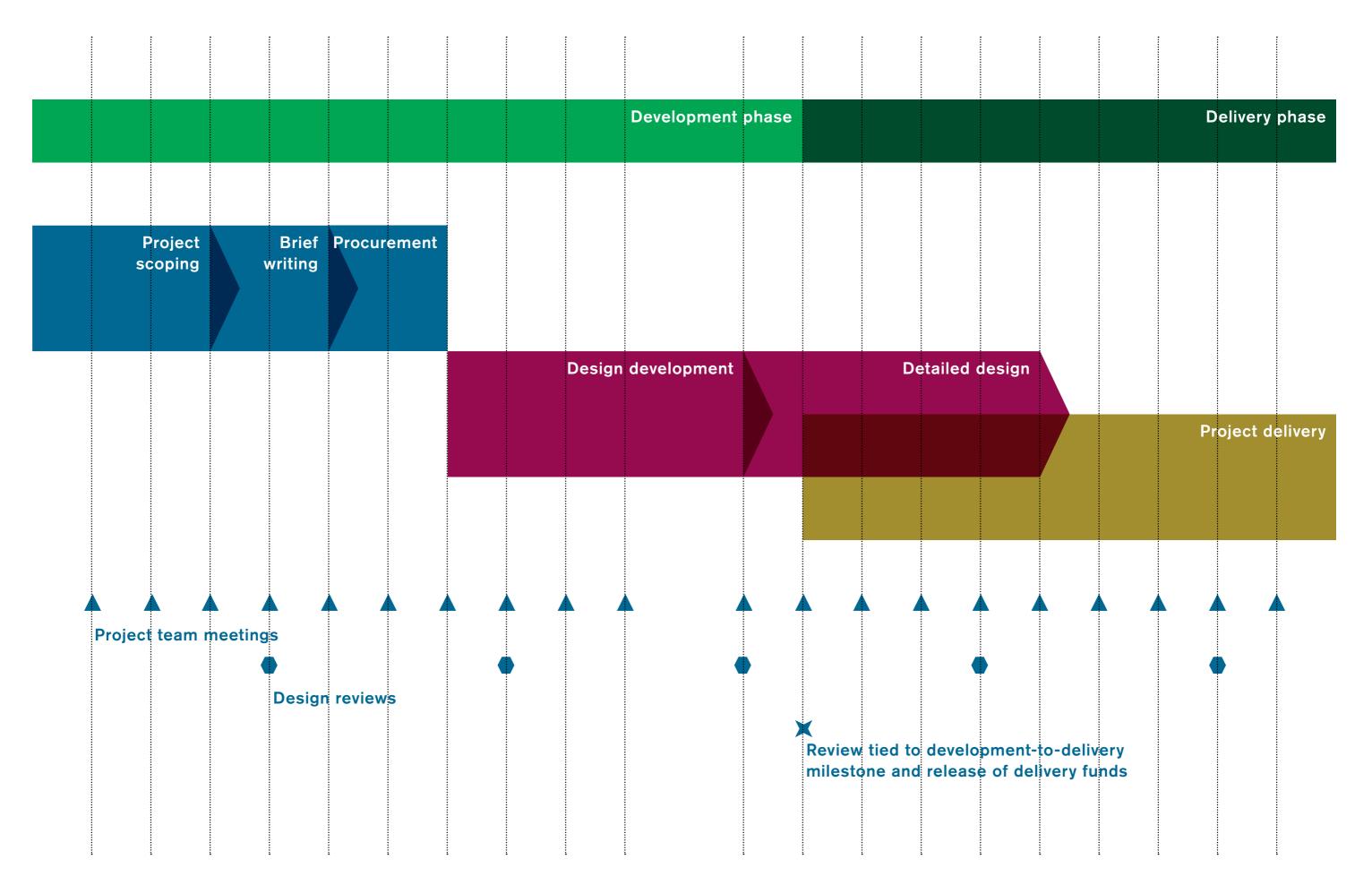
Project team meetings Recurrence: monthly or bi-weekly as required 1 week in advance:

- Agenda prepared by borough lead
- scales and number of copies. These should include: Related reports and studies

Example schedule 1, project description and design dialogue arrangements

Example grant agreement cover

• Documents circulated to GLA/DfL and provided at meeting, at appropriate



Design dialogue arrangements, hypothetical project schedule

#### Annex to Schedule 1

#### Outputs and outcomes

Outputs / outcomes	Baseline	Target	Monitoring Approach	Information Collected
Please include a brief description here of how each output measure relates to the overall project – e.g. this project will deliver 1250 m2 of public realm as part of the redevelopment of XXXX, or this project will deliver 10 jobs as part of XXXX.	Where applicable please include a baseline figure.	What is your aim against this output?	Please insert a brief description of the approach you will take.	List monitoring and verification information you intend to collect.
Jobs created, jobs safeguarded				
Area of public realm improved				
Number of buildings or shop fronts improved				
Value of match funding secured				
Number of businesses supported, number of pre-starts supported, number of businesses improving performance				
Number of town centre strategies adopted				
Number of cultural events held				
Increase in footfall				
Percentage decrease in vacancy rate				
Area of commercial space created or improved				
Number of housing units unlocked or supported as part of high street regeneration				
Local environmental improvements				

Example annex to schedule 1, outputs and outcomes

o							Notes: please provide further detail on the following:		
Output / Outcome		Output / Outcome			ome Final Target			e against al utcomes	<ul> <li>a) assumptions made in arriving at achieved targets</li> <li>b) any insight you can provide into the nature of support which has resulted in these impacts (e.g. were jobs mostly created through the shop front improvement scheme or something else?). Please back this up with figures where possible.</li> </ul>
					(Actual)	(%)			
Core direct /	FTE Jobs Create								
indirect jobs	FTE Jobs Secure								
Temporary	New Jobs Create								
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	design jobs								
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							Notes - please specify any notes which you think are		
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Example annex to schedule 7, evaluation plan

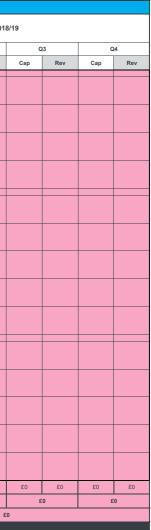
#### LONDON REGENERATION FUND MILESTONE AND FUNDING SCHEDULE

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Milestone	Description of activity	Evidence (e.g. consultant brief, contract, invoices, staff	GLA buc	dget totals				201	6/17				2017/18											201	8/
milestone	Description of activity	day rates and timesheets/cost codes,			c	21	0	22	0	23	c	14	0	21	c	2		Q3		Q4	0	21	0	Q2	
		photos)	Сар	Rev	Сар	Rev	Cap	Rev	Cap	Rev	Сар	Rev	Сар	Rev	Cap	Rev	Cap	Rev	Cap	Rev	Cap	Rev	Сар	Rev	
Sub-project / strand title]																									1
[Fill in first milestone eg consultants procured (nil spend entered)]			£0		£0																NO GLA	SPEND IN	1 2018/19		
[Fill in second milestone eg outline designs completed]			£7,500	03			£7,500																		
[Fill in third milestone eg detailed design completed and start on site]			£25,000	£0					£25,000																F
[Fill in fourth milestone eg construction works completed]			£925,000								£250,000		£400,000		£250,000		£25,000		£0						
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30

				Match budget forecast																						
	Match I	unding				201	6/17							201	7/18							201	8/19			
Totals		tals	Q	1	Q	2	Q	3	Q	4	c	21	a	12	٩	13	c	24	٩	1	Q	12	a	3	Q	4
	Сар	Rev	Сар	Rev	Cap	Rev	Сар	Rev	Cap	Rev	Сар	Rev	Cap	Rev	Сар	Rev	Cap	Rev	Сар	Rev	Сар	Rev	Сар	Rev	Сар	Rev
Local authority match	£66,250	£500	£7,500	£500			£1,250				£7,500				£50,000				£7,500				£1,250			
Other match	£5,000	£10,000		£10,000											£5,000											

Example schedule 2, funding schedule and milestones



Match F	unding 2	2016/17 - 3	2018/19				
Local a ma	uthority tch	Other match					
Сар	Rev	Сар	Rev				
£0	£0	£0	£0				
£		£	0				
	£						
£0							

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01     01     02     03     04     2015-16 total     2016-17       2015-16     2015-16     2015-16     2015-16     2016-17     2016-17       1     1     2015-16     2015-16     2015-16     2016-17       1     1     1     1     1     1	01         02         03         04           2015-16         2015-16         2015-16         2015-16           1         2015-16         2015-16         2015-16
i any upcoming events (i.e. markets, festivals, openings, launches, etc.) and list out the details of any communications materials (press releases, articles, leaflets, website screen shots, photographs) you are attaching. Please be i material when you submit this form to your GLA project manager Upcoming News Items	
	materials (press releases, articles, leaflets,

Example schedule 6a, monthly monitoring form

#### GREATER LONDON AUTHORITY Section II: Milestones and Grant Claim

#### Guidance on completing table:

A: Each Claim should have a unique ID. It should be in the order it is listed in on the claim form. Mark the claim form with the unique ID given below. B: Projects should match with the projects set out in Schedule 4 of the funding agreement.

C: Workstream should match the projects set out in schedule 4 of the funding agreement. D. Milestones should match with the milestones set out in Schedule 2 of the funding agreement

E. Only submit evidence relevant to this particular claim. Please indicate the nature of the evidence provided to support this expenditure. The evidence should be a copy of an invoice, or in the absence of such an invoice, transaction listings from your finance management system showing actual expenditure.

F. Self-explanatory

G. Budget should match the budget set out in Schedule 4 of the funding agreement.

H. Cumulative spend to date on this project against this milestone (i.e to include all previous claims against this milestone if relevant) I. Total amount claiming for this item in this claim.

					F. Supplier name and	G. Bud	get (£)	H. Cumulative s	pend to date (£)	I. Claim from the GLA (£)	
A: Unique ID	B: Project	C: Workstream	D: Milestone	E: Evidence	name and invoice number	Capital	Revenue	Capital	Revenue	Capital	Revenue
		TOTAL		1		0.00	0.00	0.00	0.00	0.00	0.00

**GREATERLONDON**AUTHORITY

#### Section III: Declaration and undertaking

We declare that:

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- · We have read, understood and complied with all the conditions of the grant set out in the Funding Agreement to which this claim refers.
- · The information on this form is correct to the best of our knowledge and belief and I/we accept full responsibility for it;
- We undertake that we will keep accounts, invoices and receipts for 5 years after the last date grant is paid in connection with this grant and make them available for inspection on request by GLA officers;
- · We have taken delivery of and/or incurred expenditure on the project objectives for which we are claiming grant and our claim covers only the amounts spent on the items described in this form. Our claim is for the net costs of the items, excluding recoverable VAT.
- We undertake that we will notify the GLA immediately in writing or by email of any changes to the details provided in this form.
- · We confirm that this claim is for the following amount and relates to the following quarter:

Capital	Q
Revenue	Q

• We confirm that the following **match funding** has been spent on the project this quarter as set out in the schedule 4 of the funding agreement:

Delivery Partner	Forecast (£)	Actual (£)	Variance	Comments
			0.00	
			0.00	

· We confirm that the following is an accurate reflection of the GLA funding drawdown to date:

GLA Funds	Project Lifetime Budget	15/16 Budget	FY 15/16 YTD	15/16 Remaining Budget	Future Years Budget*
Capital				0.00	
Revenue				0.00	

• We confirm that the following is an accurate reflection of the **match funding** accounts:

Match Funds	Project Lifetime Budget	15/16 Budget	FY 15/16 YTD	15/16 Remaining Budget	Future Years Budget*
Capital				0.00	
Revenue				0.00	

• We confirm that the following is an accurate reflection of the overall project accounts, including both match and GLA funds:

Total Project Budget (inc GLA and Match funds)	Project Lifetime Budget	15/16 Budget	FY 15/16 YTD	15/16 Remaining Budget	Future Years Budget*
Capital	0.00	0.00	0.00	0.00	0.00
Revenue	0.00	0.00	0.00	0.00	0.00

#### This declaration must be signed by the project manager and the Section 151 Officer.

Signature	Name in BLOCK letters	Position	Date
		(Project Manager)	
		(Section 151 Officer)	

Example schedule 6b, quarterly claim form

#### Guidance

#### Schedule 7

#### **SELF-EVALUATION TEMPLATE**

Use this template to complete the self-evaluation.

Project Summary	
Place Name	
Borough Name	
GLA Project Manager	
Manager completing the self-evaluation	
Total GLA funding for project	
Total lifetime cost of project	
Other public/private investment	
Actual Project start date	
Actual Project end date	

#### Executive Summary 1.0

A one page (maximum) Executive Summary of your project and key achievements and/or lessons learned.

#### 2.0 Project Background, Context and Rationale

Please provide a brief overview of your project; including a description of the study area (ideally this should include a map).

Please also provide a brief overview of the background to your project, including the theoretical market failure rationale if known. Please also refer to the stated rationale set out in your application for the High Street Fund.

Please also acknowledge any potential limitations of your evaluation. For example, inconsistent data collection, unrepresentative survey samples, couldn't get in contact with key stakeholders etc. This will help us to contextualize your findings.

#### 3.0 Project Aims and Objectives

Please briefly list the key aims and objectives, including a logic chain to illustrate how these aims and objectives are expected to occur.

#### 4.0 Methodology

This should set out your methodology for evaluating your project e.g. has an independent evaluation been carried out overall. Please also include something about your approach to measuring progress towards the project outcome targets .

NOTES

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### AGENDA

4:00pm	Registration and coffee
4:10pm	Welcome Debbie Jackson, Assistant Director Regeneration
4:15pm	Keynote Sara Turnbull, CEO Bootstrap Company and Co-Chair of the Open Workspace Providers Group
4:30pm	<ul> <li>London Regeneration Fund project showcase part one</li> <li>South Kilburn Enterprise Hub</li> <li>Unlocking Beddington Industrial Park</li> <li>Meridian Water Workspace</li> <li>Richmond RACC Workspace</li> <li>Erith Regeneration Programme</li> </ul>
5:40pm	Break
5:50pm	<ul> <li>London Regeneration Fund project showcase part two</li> <li>Camberwell Old Fire Station</li> <li>North Woolwich</li> <li>Uxbridge Change of Heart</li> <li>Battersea Arts Incubator</li> <li>Royal Docks Silvertown</li> </ul>
5:20pm	London Regeneration Fund next steps followed by questions
6:10pm	Meet the Regeneration Team followed by networking and drinks